

## PARISH COUNCIL MEETING MINUTES 5th JANUARY 2021, 19:30

Present were:

- Nicky Brooks (Chair)
- Mark Walker (Deputy Chair)
- Lysette Nicholls (Parish Councillor)
- Martin Wilson (Parish Councillor)
- Graeme Soame (Parish Councillor)
- Eileen Mawle (Parish Councillor)
- Tammy Heavens (Clerk to Parish Council)

The meeting was held via ZOOM - four additional members of the public joined.

1. Precept: the forecast accounts for the year 2021 / 2022 (see attached addendum) were scrutinised and discussed at length. A vote was taken to increase the precept by an average of £3 per household for this period. Mark Walker requested the precept to stay as it was. All other Councillors voted for the increase.
2. Parish Public Rights of Way: We received an email from the village footpath offices requesting the Parish Council to contact the local landowners re. repairing various styles / bridges. All listed were on land owned by Eynsham Park Estates and the Clerk will contact them. This item will be brought forward on the agenda until resolved.
3. Resolution to agree the signing of the Playground Lease: A resolution to proceed with the agreement lease for the playground between South Leigh Parish Council and Cottsway was agreed by all. The Clerk will contact Cottsway for the final copy for signature.
4. Dates for the next meeting: 19th January 2021 at 19:30

The meeting closed at 20:23

## Addendum

### 1. Forecast closing bank account March 2021

Balance 30/11/2020		8216.00	
Less provisions already agreed (see note 1)	-2000.00		
Less recently written cheques			
Grass cutting - church	-500.00		
Grass cutting - village green	-900.00		
HMRC June - November	-403.20		
Payment to Clerk	-1928.00		6288.00
Clerk's costs (December - March)	-1037.00		
Forecast free cash at year end (see note 2)		3251.00	

### 2. Budget forecast income / expenditure 2021 / 22

#### Income

Unchanged precept	7343.00
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#### Expenses

Loan (see note 3)		<b>1376.00</b>	
Wages incl. all costs		<b>3110.00</b>	
Grass cutting - church	500.00		
Grass cutting - village green	900.00		
Grass cutting - football pitch	300.00	<b>1700.00</b>	
<b>Rates, insurance, leases</b>			
Village hall rates	245.00		
Village hall insurance	1050.00		
Parish Council insurance	384.00		
Football pitch rent	500.00 if demanded		
Football pitch insurance	150.00 if required		
Playground lease	150.00		
Playground inspection	90.00		
Oxfordshire Association of Local Councils (OALC)	140.00		
Audit	200.00	<b>2909.00</b>	
<b>Total expenditure</b> (see note 4)		<b>9095.00</b>	-1752.00

### 3. Forecast closing balance year ending March 2022

Free cash as at March 2021 brought forward		3251.00	
Less budget deficit 2021 / 2022 brought forward		-1752.00	
Forecast cash deficit as at March 2022			1499.00

**4. Additional costs 2021 / 22**

12346.00

Training for Clerk	500.00
Election expenses	500.00
<b>Total extra expenditure</b>	<b>1000.00</b>

**5. Final forecast net position March 2022 (see note 5) 1000.00****This does not take into account any unexpected or incremental expenses****Notes**

- 1 Estimate for legal work re. football pitch lease
- 2 Balance at 30/11/2020 (£8216) less the costs that are still to be paid in this financial year ending 5/4/2021, i.e. £2000 + £1928 + £1037 = £3251
- 3 This figure represents half the loan taken out to pay for the village hall refurbishment. There are two payments each year - one in March, one in October. When setting up the loan, it was agreed that the Parish Council and the Village Hall would each pay half, the total per annum being £2752.
- 4 Final figure (-£1752) is the total of the precept (£7343) less the total expenditure (£9095)
- 5 The final forecast position is the forecast cash deficit (£1499) less the total expenditure (£1000)

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There is an agreement between the Parish Council and the solar farm developers whereby they will donate £40,000 to the Parish Council. This is not something that they have to do by law - it's not a permanent structure so there is no S106 money or CIL (see explanatory note below) - but has come about by some hard negotiating. However, for lots of reasons it is not definite - they could renege, they may not go ahead with the project, etc.

S106 is a section in planning law whereby a developer has to pay a set amount of money to an affected community. It is in the process of being replaced by CIL (Community Infrastructure Levy) which has different rules. The solar farm is not considered to be a permanent structure and therefore neither of these apply.