

## SOUTH LEIGH PARISH COUNCIL MEETING - 23rd JUNE 2020

via Zoom. The public are welcome to join the meeting but only residents who have a pre-notified subject may speak. Questions after the meeting by email would be welcome.

Members of the Parish Council are summoned to attend a meeting via Zoom Tuesday, 12th at 7:30pm. Please would any member of the public that wants to speak contact Nicky Brooks ([nicky@oxcomm.co.uk](mailto:nicky@oxcomm.co.uk)).

### AGENDA

1. Apologies.
2. Declarations of interest.
3. To approve the Minutes for the previous meeting as being a true record of the proceedings.
4. Opportunity for any parishioner to raise a matter of concern.
5. Opportunity for any County Councillor and / or District Councillor to update the Parish Council on any matter of relevance or concern.
6. Matters arising from the Minutes if not covered elsewhere in this agenda.
7. Constitutional
  - a. Decision making - clarity whilst operating through Zoom
8. Financial Reports
  - a. To agree, complete and sign the year end reports for the auditors and which are to be publicised on the website by 30th June - in particular:
    - i. The Certificate of Exemption agreeing that our turnover was less than £25,000 and therefore we are exempt from a full audit.
    - ii. Annual Internal Audit Report.
    - iii. Annual Governance Statement.
    - iv. Annual Accounting Statements.
    - v. Year End Bank Reconciliation.
    - vi. Notice of Public Rights and other information required by Regulation 15(2) Accounts and Audit Regulations 2015.
9. Payments to approve.
10. Employment of Clerk - contract, pay.
11. Mobile phone signal.
12. Facilities - updates (items in bold are the only ones to be reported on at this meeting - unless raised elsewhere).
  - a) Village Hall.
  - b) Village Green - grass cutting contract.**
  - c) Playground - Cottsway draft lease still awaited.
  - d) Football Pitch - draft agreement has been circulated.
  - e) Telephone box.
  - f) Bus shelter.
  - g) Cleaning the ditches and verges.
13. AOB
  - Dates for next meeting.  
Suggested dates: 4th August, 15th September, 27th October, 8th December. The PC doesn't normally meet in August but this is an unusual year so that and the October half-term date may change depending on circumstances. An AGM will also have to be held as soon as possible.